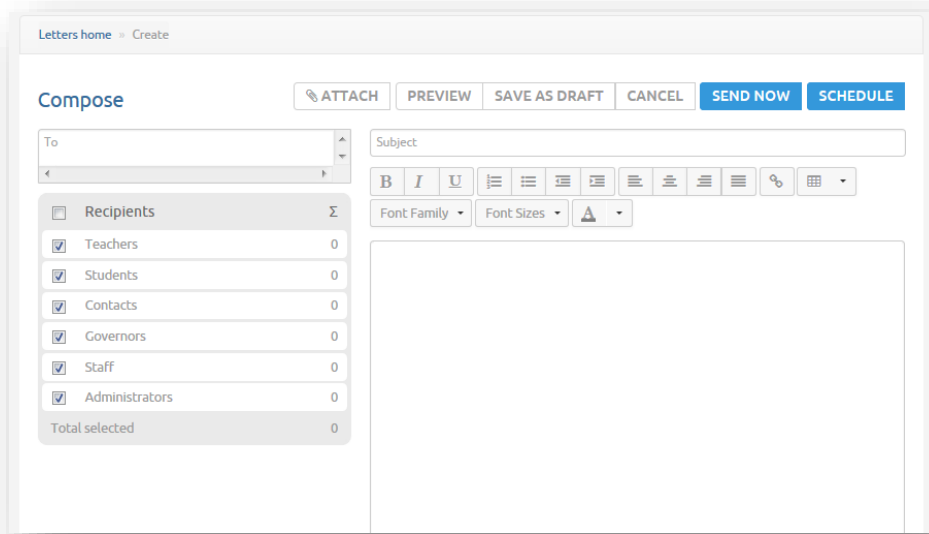


# Office Communication Tools

As part of your Starz+ subscription you also have access to several **free** office tools.

## Letters Home

Create, schedule and send individual or bulk emails to parents, teachers or governors through your Starz+ VLE. For parents using a smart phone it is possible to download the free eSchools parent app, to receive push notifications and collect their email via this route whilst on the move.



Letters Home allows you to email individuals, groups or everyone connected with the school whose data is stored within SIMS. Full control is provided over intuitive screens which allows filtering of recipients (Parental Responsibility, Priority 1, and Priority 2). Once sent, it is possible to pull up a report of recipients for each particular letter to view who has received, opened or unsubscribed from future communications via this method.

**\*If you are interested in exploring this tool please contact the Starz+ team who will take you through the set-up process, provide a mail-merged letter containing parent logins etc.**

## Text Sender

Instantly message parents, teachers or governors individually, or in groups through the text sender function. There is a small cost for sending each text (invoiced to schools directly from eSchools each term), but free if Parents are using the eSchools Parent App.

**\*If you are interested in exploring this tool also please contact the Starz+ team who will take you through the set-up process.**